

JUDICIAL INFORMATION SYSTEM COMMITTEE

August 14, 2009
9:00 a.m. to 12:00 p.m.
AOC Office, SeaTac, WA

Minutes

Members Present:

Justice Mary Fairhurst, Chair
Ms. Cathy Grindle
Mr. Jeff Hall
Judge James Heller
Mr. William Holmes
Mr. N. F. Jackson
Judge Steven Rosen
Judge Michael Trickey
Ms. Yolande Williams
Ms. Siri Woods (by phone)
Judge Thomas J. Wynne
Mr. Rich Johnson
Mr. Steward Menefee

Guests Present:

Mr. Larry Barker
Mr. Kevin Stock
Mr. Brian Rowe (by Phone)

Staff Present:

Ms. Vicky Marin
Ms. Pam Payne
Mr. Gregg Richmond
Mr. Ramsey Radwan

Members Absent:

Chief Robert Berg
Judge C. Kenneth Grosse, Vice Chair
Mr. Marc Lampson

Call to Order

Justice Fairhurst called the meeting to order at 9 a.m. and introductions were made.

April 17, 2009 Meeting Minutes

Motion to approve the June 26, 2009 meeting minutes, the motion carried.

Key Activity Status

Mr. Richmond reported that the operational plan is what will ground us from this point forward. Activities will be tracked and accountability maintained, for the purpose of communicating what activities are being done in what order and for what purpose. As the operations plan activities begin, we will present initiatives as we have resources and funding to accomplish them.

Page two talks about the Governance, we anticipate the contract with Sierra Systems will be signed in 2-3 weeks. Vendors should be on board by the end of September and by late October or early November, the Governance groups should meet for the first time.

Portfolio management is needed to assess and govern our current and future assets to determine their current value. We have purchased a tool "Clarity", to help us manage and report on our portfolio.

VRV was deployed in Everett. We are waiting on a 60 day period, the first period is "have tickets been paid", the second one, when they go into collections, does everything flow through the system? At the conclusion we will have another pilot court and we will create very detailed documentation outlining what a court has to do consume this service. Documentation will be posted on the web and all courts will have access to use it for their court once finalized and released.

We have the first two Data Exchanges in (DOL person look up and person search). We are in a planning cycle now to incorporate architectural standards prior to creating any additional exchanges.

The Possible Criminal History and Case and Criminal History (PCH/CACH) is operational, a report will be given to the JIN board on September 1.

Master Data Management; is moving forward to address the creation, management, and propagation of the "Single Source of Truth" across all our applications. We have the product, as of now we are staging the initiative in our operational plan.

Legislative mandates have been completed except for 7 which are due in October and January. See list in materials.

System upgrades will be finished by the end of the month. DB2 is the database that runs all the JIS applications; it has been successfully upgraded and is in production. A new mainframe and tape system that will give us flexibility in backing up and recover all the information that resides in JIS.

Budget Status & Operational Plan

Mr. Hall presented the Operational Plan details. In the information there are three funding scenario's, one; current funding, two; full funding and three; a partial increase in funding. The first page lays out the proposed Ernst & Young plan that has been approved by this committee along with the various projected dollar amounts associated with each activity.

Based on our appropriation for this biennia, how much of this can we do per the plan and what choices can be made given that we don't have funding in this biennia for everything this plan suggests that we accomplish in this biennia. This is a spending plan and as we move through the plan these dollar amounts will change. The dollar amounts and allocations are based on Ernst & Young's estimate of the cost of doing these activities and are the current best estimate's and these will change and become more refined as we move forward, get more information, get RFP's and receive responses from contractors.

JIS General Policy Amendments

Carried from June 26, 2009 meeting; Seattle Municipal Court had requested a modification to current JIS policy regarding equipment replacement to add non-JIS courts.

Ms. Vicky Marin reported on current JIS policies and practices for JIS equipment replacement. She also included 10 year cost estimates with and without non-JIS courts.

Motion made: to add non-JIS courts that contribute statutorily required data to JIS, to the 2011-2013 equipment replacement budget request. Added courts would be funded at the same rate as all currently funded courts. **Motion passed with 12 yea and 1 abstension.**

JISC Rule 2 Amendment

Continued to October 23 meeting.

JISC Bylaw Amendment

Proposed change to bylaw allowing meetings to be held via tele or video conference. Motion was passed unanimously.

Next Meeting

The next regular meeting will be October 23, 2009, at the AOC SeaTac facility; from 9:00 a.m. – 12:00 p.m.

There being no other business, the meeting was adjourned at 12:00 p.m.